



Annex I:
SIP Rules and Regulations Industrial Area

**B. Construction Permit
(for Work in or affecting the
Common Areas)**

Table of Contents

1 Definitions	2
2 General	5
2.1 Purpose of this Construction Permit Document	5
2.2 Application of the Construction Permit	5
3 Procedure	6
3.1 General	6
3.2 Flow scheme Construction Permit procedure	9
4 Terms and Conditions	13
4.1 General	13
4.2 Execution of Construction Activities	14
4.3 Health, Safety and Environment	20
4.4 Site handover	22
4.5 Documentation	23

Appendix A Construction Permit Application Form

1 Definitions

As-built Drawings	Means a set of drawings (digital and in hard copy) showing the detailed information of how an object has been constructed. A specific set of drawings (digital & in hard copy) should be available showing the co-ordinates of the object that has been built.
Common Area(s)	Means all areas in the SOHAR Port other than Plots.
Construction Period	Means the period commencing on the date when Work commences, as notified to SIPC by the Tenant holding a Construction Permit and ending on the earlier of: (a) the scheduled completion date which has been notified by such Tenant to SIPC as the date on which the Work is scheduled to be completed in accordance with the construction contract (as may be extended in accordance with the construction contract) regardless of whether the Work is actually completed on such date, (b) the date the Work is fully commissioned in accordance with the construction contract, or (c) such other date as may be specifically agreed by SIPC and such Party.
Construction Permit	Means a permit, issued by SIPC to a Tenant, to execute Work in Common Areas, or Work in a Plot which may affect the Common Areas.
HSE	Means Health, Safety and Environment.
HSE Plan	Means a plan in which a Tenant describes all measures taken in relation with health, safety and environment on its plot and in the execution of its activities in the Common Areas.
License Agreement	Means an agreement between SIPC and a Tenant to which SIPC grants to a Tenant certain rights of way and easements in the Common Area and/or a Plot and in which is described and defined the various responsibilities, tasks, rights and duties that go with such rights of way and easements or occupation.

Limited Pipeline Permit	Means a Pipeline Permit issued by SIPC to Tenants limited to a specific activity in time and scope.
Limited Work Permit	Means a Work Permit issued by SIPC to Tenants limited to a specific activity in time and scope.
Permit Holder	Means a Tenant to whom a permit has been granted and issued under the conditions of this permit document.
Pipeline	Means all pipes used for the transport of fixed substances, liquids and gases as well as all cables, in each case located in or above the ground in the Common Areas, and all the ancillary or related installations within the Common Areas.
Pipeline Corridor	Means a reserved corridor in the Common Areas in which one or more Pipelines are located or proposed to be located.
Pipeline Manager	Means the designated representative of the owner/operator of one or more Pipelines.
Pipeline Permit	Means a permit, issued by SIPC to a Tenant, to construct, own, operate and maintain one or more Pipelines in the Common Areas.
Plot	Means an area with the SOHAR Port Area with respect to which SIPC has entered into a Provisional Plot Plan Agreement, a Subusufruct Agreement, or a License Agreement.
Provisional Plot Plan Agreement	Means the agreement between a potential Tenant and SIPC entered into prior to entering into a Sub-usufruct Agreement for the purpose of reserving a Plot and the associated rights and in which contains a description of the Plot.
SOHAR Port	Encompassing the SOHAR Port Area as registered in Ministry of Housing, Electricity and Water land registry krooki No. 2-19-087-01-001.

SIPC	Means the Sohar Industrial Port Company SAOC, established as a joint venture between the Government of the Sultanate of Oman and Mainport Holding Rotterdam B.V.
Special Transport Permit	Means a permit, issued by SIPC to a Tenant, to execute the transportation of a load through the Common Areas not satisfying applicable road design criteria.
Sub-usufruct Agreement	Means an agreement pursuant to which SIPC grants to a Tenant a sub-usufruct right in a Plot and in which is described and defined such Tenant's Plot and all the various responsibilities, tasks, rights and duties that go with the sub-usufruct of such Plot.
Tenant	Means any entity with which SIPC has entered into a Provisional Plot Plan Agreement, a Sub-usufruct Agreement or a License Agreement.
Work	Means any construction or constructionrelated activity (e.g. removal, alteration or repair) or maintenance activity in SOHAR Port.
Work Permit	Means a permit, issued once by SIPC to a Tenant, allowing such Tenant to start Work on a Plot for the first time.

2 General

2.1 Purpose of this Construction permit Document

The Construction Permit Document specifies the conditions and procedures that have to be followed:

- When the Tenant applies for a Construction Permit;
- During the execution of construction activities in the Common Areas;
- During the execution of construction activities in a Plot which may affect the Common Areas.

2.2 Application of the Construction Permit

A Construction Permit is necessary in the SIP to execute a specific Work in the Common Areas, or Work in a Plot which may affect the Common Areas. The Permit needs to be obtained by the Tenant prior to the start of this specific construction activity.

A new Construction Permit must be issued when changes occur or the conditions of work change.

For additional pipeline maintenance conditions see the Pipeline Permit.

3 Procedure

3.1 General

1.	Tenant	Tenant applies for a Construction Permit by issuing a complete application form to SIPC (Appendix A).
2.	SIPC	SIPC will check, within two (2) weeks the date of submission of a completed application form if the information provided with the permit application is complete.
3.	SIPC	In case of a Pipeline, SIPC will check if Tenant has a Pipeline Permit.
4.	Tenant	Tenant will submit a preliminary construction execution plan to all parties involved. Go to 9.
5.	SIPC	SIPC will issue a preliminary location/ route drawing and give advise on existing/ future Pipelines and objects (such as roads, conveyors, pipe bridges etc.) that have to be crossed. In principle, the preliminary location/ route drawing will be sent within two (2) weeks after receiving the properly completed application.
6.	Tenant	Tenant shall coordinate on additional conditions with the proprietors of any adjacent Pipeline or object or companies/ parties in the immediate vicinity with regard to the Tenants intended Work, who have to agree on the construction and (possible) crossing of the Pipeline. Tenant will need their written consent. In principle, the written consent needs to be there within two (2) weeks after receiving the location/ route drawing is received by the Tenant. The Tenant will send copies of the written consents to SIPC.
7.	SIPC	SIPC will organize a coordination meeting with the parties involved (Tenant, SIPC, proprietors of adjacent and crossing Pipelines) to discuss preliminary design. The meeting will be organized within one (1) week after receiving the written consent as mentioned in the above step No. 6.

8.	Tenant	<p>In principle, the final design needs to be available within four (4) weeks after the coordination meeting on the preliminary design. Tenant will submit to all involved parties a design, drawings and a preliminary construction execution plan at minimum containing:</p> <ul style="list-style-type: none"> • a description of the scope of Work, including a layout plan; • the approved drawings of the construction area; • a Method Statement detailing the proposed type/sequence of activities and planning of the execution of the Work; • protective measures to other objects; • the necessary traffic measures; • organization of the Work including relevant contact data of keypersonnel; • the applicable Work HSE plan; • the applicable Work emergency plan; • the applicable Work security plan
9.	Tenant	<p>Within four (4) weeks after the coordination meeting on the preliminary design, the Tenant will coordinate on construction execution plan with proprietors of any adjacent Pipeline or object. Tenant will need their written consent.</p> <p>The Tenant will send copies of the letter(s) to SIPC.</p>
10.	Tenant	Tenant will finalize the construction execution plan and has it signed by all parties involved. In principle, this needs to be done within two (2) weeks after the coordination meeting on the preliminary design.
11.	SIPC	SIPC will check if the design and construction execution plan meet the SIPC requirements within one (1) week after receiving the coordinated construction execution plan.
12.	SIPC	<p>Within two (2) weeks after receiving after receiving the coordinated construction execution plan, SIPC organizes a kick-off meeting whereby all the parties concerned (e.g. Tenant, engineering office, contractors, SIPC, proprietors of adjacent and crossing Pipelines/ objects) are present.</p> <p>This meeting is a final check on the available information, conditions, planning and method statement.</p>
13.	SIPC	When all parties agree in the kick-off meeting on the construction execution plan, SIPC will issue a Construction Permit within one (1) week after the kick-off meeting.
14.	SIPC	SIPC will coordinate the Work with all parties involved.
15.	SIPC	SIPC or third party which is assigned by SIPC may execute inspections on a regular basis to ensure that all the conditions stated in the Construction Permit are met.
16.	Permit Holder	(When Pipeline) Permit Holder will start testing the construction.
17.	Permit Holder	(When Pipeline) Permit Holder is obliged to warn SIPC at least two (2) working days before backfilling the trench, to allow a check of the position of the construction.
18.	Permit Holder	SIPC will acknowledge the position of the construction at agreed witness points.

19.	Permit Holder	Permit Holder will complete the Work and announces to SIPC by letter.
20.	Permit Holder	<p>Permit Holder shall send within six (6) weeks of Work being completed in duplicate As-built Drawings (scale 1:500) to:</p> <p>Sohar Industrial Port Company P.O. Box 777, P.C. 116, Mina Al Fahal Beach Oasis, way # 3036 BLDG 2838, Shatti Al Qurum Muscat, Sultanate of Oman.</p> <p>These drawings should indicate (with measurements):</p> <ol style="list-style-type: none"> 1. the construction's location 2. the construction's size (external diameter when Pipeline) 3. the construction's depth (when underground) 4. the route/ lay out of the construction. <p>The drawings also have to be digitally available for SIPC. SIPC can issue on what kind of digitally format the drawings have to be handed over.</p> <p>The coordinates have to be measured in accordance with WGS84, vertical reference is to OCD.</p> <p>Furthermore, a copy of all design specifications, material specifications, user specifications, test reports, certificates and other such important documents shall be handed over to SIPC.</p>
21.	SIPC	SIPC will inspect the construction plot and will prepare a report within one (1) week after receiving the letter from the Tenant in which the completeness of the Work is announced.
22.	Permit Holder	The Permit Holder shows by means of independent certification that the construction complies with the certified design and by the Construction Permit. If these certificates are not ultimately submitted to SIPC six (6) weeks after the completion of construction, the permit expires.
23.	SIPC	SIPC will check if construction complies with the certified design and the Construction Permit, in principle within two (2) weeks after receiving the documents.
24.	SIPC	SIPC will grant approval on construction completion.

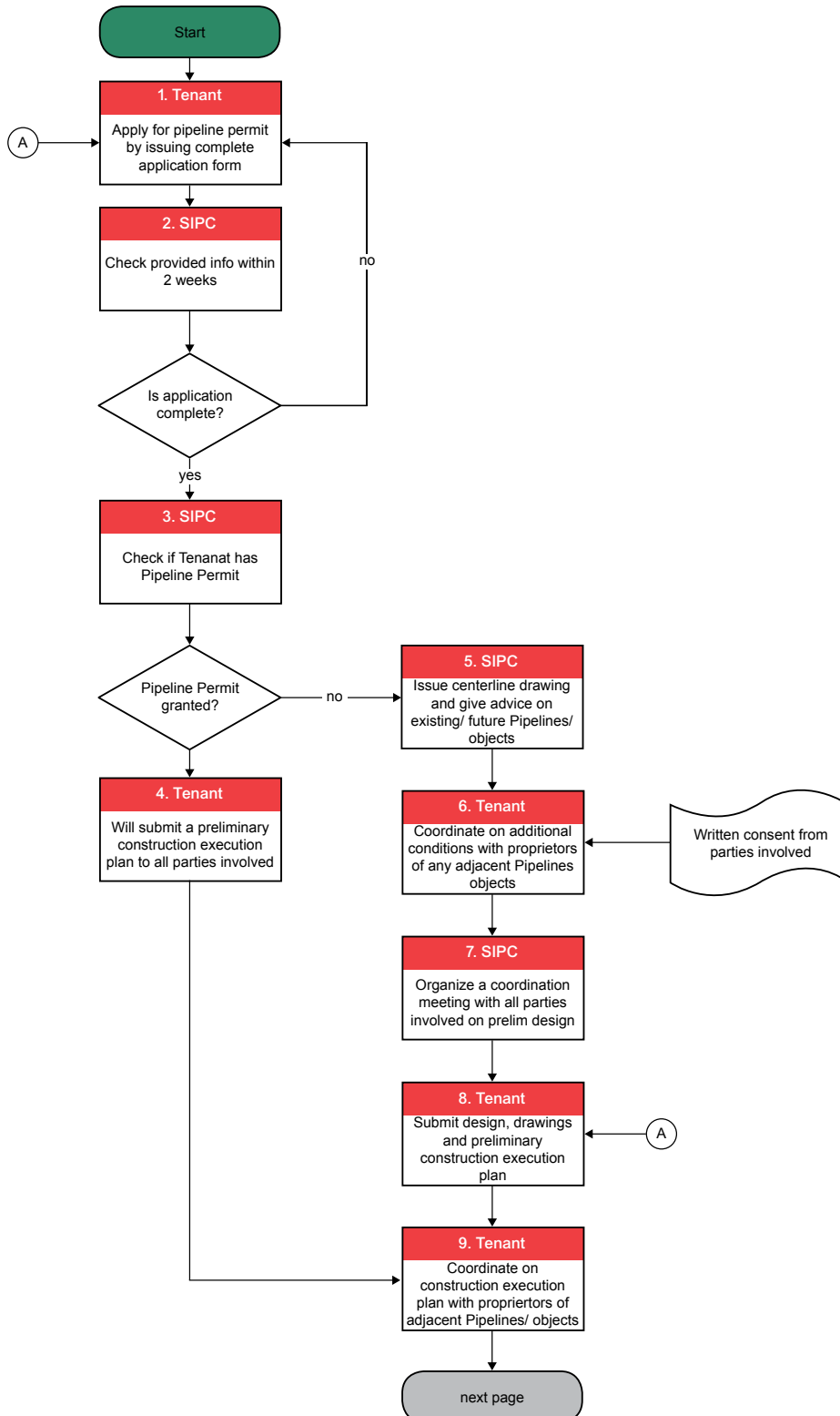
Note that:

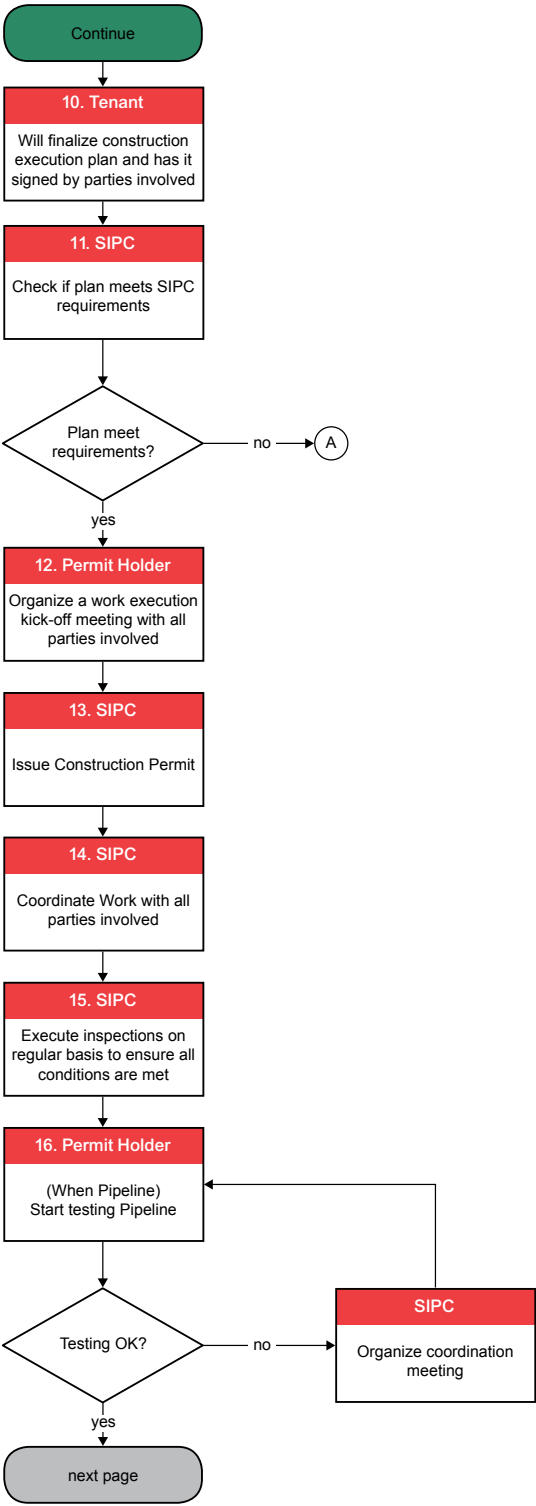
(i) SIPC aims to have Construction Permits regarding standard projects issued within two (2) months after receiving a properly completed application. For complex projects the maximum period of time to issue a Construction Permit could be four (4) months.

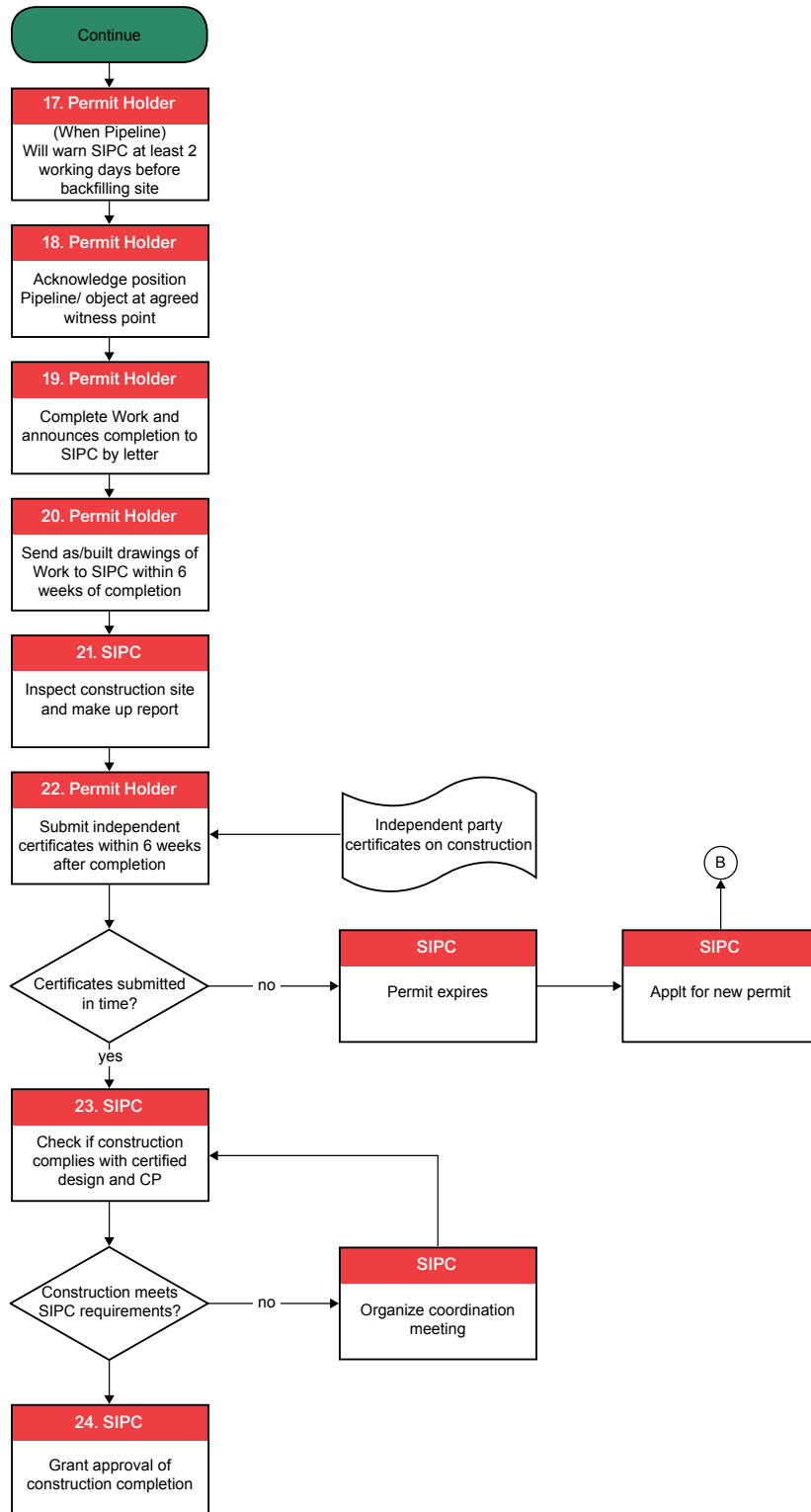
(ii) All time periods mentioned in the above procedure are indicative only.



Flow scheme Construction Permit procedure







4 Terms and Conditions

Construction Permits are subject to following terms and conditions. Additional conditions may be specified provided that such conditions are in line with GSO requirements and/or Good International Practices.

4.1 General

a. Cancellation of the Permit

SIPC may cancel a permit if, after providing the Permit Holder with written notice and an opportunity to object and/or to cure any default:

- The construction is not substantially commenced
 - by the date determined for commencement, or
 - where no date is determined, within one year from the date the permit is issued;
- The construction activities are not substantially completed by the date determined for completion;
- If the Permit conditions are not complied with;
- If change of ownership; or
- At the Permit holder's request.

If applicable, Construction Permits will also expire as a result of termination of the Sub-usufruct Agreement or any other form of binding agreement between SIPC and the Party.

Above conditions are not applicable in emergency cases. Then SIPC will rely on Article 5.1 of the SOHAR Port Rules and Regulations and/or the SOHAR Port Contingency Plan (Annex IV).

In case of cancellation of the Construction Permit the construction must be removed and the site restored to its original condition within the timeschedule to be mutually agreed, but not exceeding six (6) months after cancellation date.

b. Change of Ownership

If the construction is to be sold, then SIPC must be notified at least eight (8) weeks in advance. The new proprietor shall apply for a new permit from SIPC in accordance with the current procedure.

c. Acceptance of the Permit

Acceptance of this permit shall be deemed as acceptance of all conditions of this permit and waiver of any objections thereto.

d. Liability

Permit Holders will be liable for any damages caused by their activities in accordance with the Sub-usufruct Agreement or other applicable agreement between SIPC and the Permit Holder will be handed over from SIPC to the Permit Holder.

e. Conflicts between conditions

In the event that any condition contained herein to be in conflict with any other condition contained herein, then where principles of law do not provide to the contrary, the condition most protective of natural environment resources and public health and safety shall prevail to the extent feasible.

In the event that any condition contained herein to be invalid, then all remaining conditions shall remain in force.

f. Exception to permit requirements

Emergency repairs may be performed without a Permit. If repairs will substantially alter the original design and construction, the SIPC Technical Department must be notified within two (2) working days of the emergency for a determination by SIPC on whether a permit will be required for any further additional alteration or repair of the construction.

g. Permit Modification

SIPC reserves the right to modify a Construction Permit; provided that such a modification will only take place after the Permit Holder has been provided with written notice and an opportunity to present any objections.

h. Validity of Permit

The duration of validity of the Construction Permit is as agreed timeframe. When the Works have not started within two (2) months after the proposed date of starting the construction, the Construction Permit has become invalid.

The permit is not transferable.

i. Availability of Permit

The Construction Permit must be available for presentation to inspectors at all times.

j. Commercial announcements

Any form of commercial announcements on or near the construction site not directly related to the Work is prohibited.

4.2 Execution of construction activities

a. Handing over the construction site

Before a Construction Permit is issued, SIPC will inspect the construction site and its surroundings (roads, buildings, other structures) and an original condition report will be made by SIPC on basis of a visual inspection.

Unless agreed otherwise the construction site will then be handed over in an as is' condition from SIPC to the Permit Holder by a signed agreement between SIPC and Permit Holder.

Removal of soil pollution and/ or obstacles present on the site caused by the Permit Holder after the hand-over of the construction site will be entirely at the Permit Holder's risk and expense.

If existing construction is to be moved, the proprietor of the construction must apply for a Construction Permit.

b. Instructions for executing the Work

Before the Work can commence, the Permit Holder must ensure that all employees concerned receive the necessary instructions to prevent damage to other objects and structures such as pipelines, roads, overhead cables, installations and so on.

c. Inspection and enforcement

SIPC or a third party which is assigned by SIPC may execute inspections on a regular basis to ensure that all the conditions stated in the Construction Permit are met.

Note that other authorities will enforce their own set of rules and conditions.

d. Marking of the construction site

The Permit Holder is responsible for setting out the construction site in accordance with the coordinates agreed. The coordinates have to be measured in accordance with UTM WGS84, spheroid datum zone 40.

The Permit Holder shall carry out a proper land survey to mark the corners of the Construction site. SIPC must be given the opportunity to witness this survey. Permit Holder shall mark these corners with a post dug firmly in the ground and extending to a height of about one (1) meter above ground level.

e. Security and fencing

The Permit Holder is responsible for the security of the construction site. Before the Works start, the construction site has to be properly fenced off, unless agreed otherwise.

There has to be sufficient illumination near the fence during the night. No working or storage outside of the agreed fence line will be permitted.

f. Construction activity near other structures

Execution of construction activities in the vicinity of other nearby structures shall require the permission and possibly a Permit from the managing body of that structure. For example, this concerns:

- Industrial equipment
- Pipelines
- Overhead high-voltage cables
- Conveyer gantries
- Buildings
- Etc

It's the responsibility of the permit applicant to get these permissions.

g. Specific conditions regarding the Work in pipeline corridors or near existing Pipelines

If temporary Pipelines (including cables) in the Common Areas are needed for the construction, Permit Holder shall apply for a Limited Pipeline Permit for each individual Pipeline. The Limited Pipeline Permit Application must state the period of time the Pipelines will be in use.

It is prohibited to be present in the Pipeline Corridor with material, equipment or vehicles which are not needed to execute the Work. SIPC and/or the Pipeline Managers may require necessary (temporary) precautions to be taken for the transport of material across the Pipeline Corridor; which will be undertaken in consultation with SIPC and the appropriate Pipeline Managers.

The presence of (other) Pipelines must be identified before the Permit and/or Permit holder's contractor can commence excavation Work. If special circumstances occur during excavation, SIPC, in deviation from what is stated in the plan of Work, will decide which sections may not be excavated with the help of machines. Barring unforeseen circumstances, machines may be used to dig up to a distance of zero point five (0.50) meters from the Pipelines present. To deviate from above-mentioned requires consultation with SIPC and the Pipeline Manager. The alternate method of excavation must not involve any material risk of damage to the Pipelines.

Any unexpected Pipelines or any other underground services discovered during excavation must not be disturbed but should be reported to SIPC. Approval of their removal must be given by the relevant Pipeline owner(s)/ operator(s) and after informing and receiving written consent from SIPC.

Pipelines that are exposed must be protected from weather and physical damage in consultation

with the Pipeline Manager. Protective measures may include: non-permeable foil against sunlight; slats to protect against mechanical damage; a combination of these measures; facilities to provide proper support to prevent bending and/or sideways deflection.

Measures to prevent disruption to existing Pipelines shall be taken in consultation with SIPC, the Permit Holder, the Pipeline Managers of the existing Pipelines and the contractor. The Permit Holder shall remain responsible for the method of working and its consequences.

Prior to the filling of the construction pit trench, the Pipeline Manager(s) shall, at all times, have the opportunity to inspect their Pipelines. The filling will take place in layers of no more than zero point two five (0.25) meters. The removed soil shall be restored to its former condition with regard to building up the top layers. To measure off the Pipeline the trench must be filled until the bottom half is covered to prevent the Pipeline from moving when the rest of the trench is filled in.

When the construction activities are within twenty five (25) meters of live Pipelines these Pipelines need to be protected through temporarily barriers.

h. Instructions for executing the Work

Before the Work can commence, the Permit Holder must ensure that all employees concerned receive the necessary instructions to prevent damage to other objects and structures such as Pipelines, roads, overhead cables, installations and so on.

i. Monitoring

Permit Holder shall report at defined intervals the results of the monitoring related to the construction activity to SIPC.

j. Traffic to and from construction site

Traffic flow

Traffic flow shall be clearly defined in documents of application for permit which are submitted.

Before the Construction Permit can be issued there must be an agreement upon measures to be taken related to traffic flow and traffic safety.

The following steps are to be taken between the applicant and SIPC:

- determine the maximum flow of traffic to and from the construction site.
- determine the maximum size and weights of the transports.
- determine possible temporary access roads
- determine the necessary traffic signs and signboards that indicate the way(s) to the construction site.
- determine other traffic measures
- all measures to be taken have to be put on drawings which have to be agreed upon by all parties involved



At all times the road safety and the continued flow of traffic on the roads in the Common Areas is not to be compromised. If obstruction of the roads can not be prevented in any way, additional measures are to be taken. The cost for these additional measurements will be entirely at the Applicant's or Permit Holder's expense.

With regard to the size and weight of the transports the standards as set in the Roads Design Manual issued by MOTC, dated February 1994, are applicable.

Traffic Checks: Identification

SIPC or assigned third party shall have the authority to check all traffic entering, within or leaving the SOHAR Port and may request the Parties and their appointed representatives to provide clear and sufficient identification marking on vehicles.

Road Closure

SIPC shall have the authority to temporarily close down a road or part of a road to allow heavy or oversized operations to take place, or for any other purpose, when deemed necessary by SIPC. To the extent practicable, SIPC shall consult with and provide timely written notice of such closure to all parties operating in the SOHAR Port who are likely to be affected by such closure

k. Special Transports

When Special Transports (concerning weight, size, speed, etc.) are necessary they will be discussed with SIPC at least five (5) weeks before the date of expected commencement of the transport.

l. Damage to SIPC property

Damage to SIPC property or that of third parties shall always be reported immediately.

On the basis of the preliminary inspection of the Plot and its surroundings and the observed damage to SIPC's property a claim will be made. The Permit Holder will be charged the full costs of repairs of any damage caused by the Permit Holder or its (sub)contractor(s).

m. SIPC Access to construction site

Permit Holder will allow SIPC and its authorized representatives full access to construction sites and records for the purpose of inspecting the manner and progress of construction activities.

n. Excavation

No Work shall be carried out in the SIP without first ensuring that SIPC clearance has been obtained.

Permit Holder shall identify and document each hazard associated with the following events:

- person being trapped by the collapse of an excavation
- person being stuck by an object falling into the excavation
- person falling into the excavation
- person inhaling, or otherwise being exposed to, carbon monoxide or another impurity of the air in the excavation.

Permit Holder shall assess the risks that may result because of the hazards and control measures should be selected and implemented.

Whenever SIPC finds that any improvement or excavation is being constructed contrary to or if it comes to the attention of SIPC that any work under a permit is dangerous, unsafe or a menace to life, health or property, SIPC shall order the Work to be immediately stopped or shall order the alteration of any dangerous or unsafe condition. Such order shall be in writing and shall specify the manner in which the Work is dangerous, unsafe or a menace to life, health or property. After receipt of the order the Permit Holder shall not continue with any improvement or excavation until the Work has been made to comply with the instructions given by SIPC.

Excavated material shall be placed a minimum of one (1) meter from the edge of the excavation. Heavy equipment shall be clear from excavation area at least three (3) meters.

Excavation area must be clearly identified by suitable means.

For excavation using mechanical digging Permit Holder shall take all necessary precautions to prevent accidental damage or hazardous conditions.

Only hand excavation is permitted near buried services. SOHAR Port operational areas shall be accessible at all times and not obstructed by excavated trenches.

o. Soil pollution and obstacles

If the Permit Holder discovers soil pollution after hand-over of the construction site in or above the designated route, then the Permit Holder shall notify SIPC and take immediate action to limit or prevent the potential effects. Potential effects can be:

- release of contaminants to the land surface, groundwater or surface water
- direct contact by humans with contaminated soil
- inhalation of dust particles or volatile substances
- corrosion of underground pipelines and other building components.

p. Backfilling trenches

All excavations shall be backfilled in a manner satisfactory to SIPC. If, at any time, the backfill



fails and creates an unsafe condition, SIPC shall notify Permit Holder of the failure and Permit Holder shall repair the failure, at its own expense, to the satisfaction of SIPC.

q. Repairing pavement, roads, etc

Whenever the pavement or surfacing is not immediately replaced, the surface of the backfill shall conform to the level of the adjoining street surface and shall be compacted so that it is hard and smooth enough to be safe for traffic to travel any legal rate of speed. If required by SIPC, permit holder shall cover the backfilled area with temporary surfacing.

If road surface is involved in the execution of the Work, the road surface shall be replaced and maintained for up to one (1) year after the date of completion of the Work, under the direction and supervision of SIPC at the sole cost and expense of the Permit Holder, to ensure that the affected road surface remains the same quality and standard as the adjacent road surface. If Permit Holder fails to maintain the surface during said one (1) year period, SIPC may give to Permit Holder a written notice specifying the manner in which the Permit Holder has failed to maintain the surface and the Work necessary to be performed to restore the surface. Permit Holder shall have five (5) days after notice is given to restore or repair the surface and, if Permit Holder fails or refuses to do so, SIPC, if deems it advisable, shall have the right to perform the restoration or repair. Permit Holder shall be liable for the actual cost of the work.

Permit Holder shall maintain the surface of the backfill safe for vehicular traffic travel until the pavement or surfacing has been replaced and accepted by SIPC, and shall be liable for all accidents which occur to vehicles or pedestrians at the site of the excavation, until the pavement or resurfacing has been replaced. If it is impractical to maintain the surface of the backfill in a safe condition for traffic, then Permit Holder shall maintain barriers and red lights around it until the pavement or surfacing has been replaced.

r. Construction staging areas

During non-work hours, weekends and holidays, construction materials and equipment shall be stored at the identified staging areas.

s. Maintenance

Permit Holder is responsible for maintenance of any constructed object in the Common Areas.

t. Ground water table

If the ground water table is to be (temporarily) affected, specific permission from SIPC is needed.

4.3 Health, Safety & Environment

a. Responsibilities

The Permit Holder is fully responsible for any environmental impacts or accidents caused by the Permit Holder's activities during period of execution of the Work.

Work should be so arranged that congestion of the site is avoided and men engaged in it are free to move about with as little hindrance as possible.

Access to the working position must be made as easy and safe as circumstances will permit

b. Training

The Permit Holder must ensure that all employees concerned received the necessary information/ training in safety and environmental matters.

c. Good housekeeping of construction site

The Permit Holder shall maintain the cleanliness of roadways and other areas in the Common Areas used by them. When carting fill or soil, any mud, dirt, debris or spill-covers shall be promptly removed and the applicable area adequately cleaned up according to the requirements of SIPC which shall be based on good international practice.

Permit Holder shall provide for a continuing dust control program during the execution of the construction activity according to good international practice.

Construction refuse, garbage, waste (i.e. chemicals, solvents, biological), scrap and cleaning tools and machinery must not be dumped or stored in SIP Common Areas and should be disposed of in off-site locations as directed by the applicable GSO authority.

Permit Holder shall have a procedure in place regarding handling and storage of materials and chemicals, explosives, radio active substances.

d. Work HSE Plan

Permit Holder shall develop and implement a comprehensive Work HSE Plan for its employees which covers all aspects of onsite construction operations and activities associated with the permit.

The arrangements set out in the HSE Plan are:

- The management structure and responsibilities of the various members of the project team.
- Risk analysis construction activities
- Possible interfaces with other works

- Description of measures to mitigate risks
- Emergency response measures
- Measures relating to occupational health
- Monitoring activities.

Permit Holder shall report at defined intervals the results of the monitoring related to the construction activity to SIPC.

e. Environment

Usage of any material which has environmental impacts shall be reported by Permit Holder before commencement of Work.

f. Fire Fighting & Emergency Response

The Permit Holder has the obligation to deal with incidents and emergency situations during construction activities. The Permit Holder shall clearly define and fix the immediate responsibilities in the event of incidents and/or emergencies by establishing an emergency response procedure

Permit Holder shall ensure that all personnel involved in an emergency incident are aware of their proper action to an emergency call and how they fit in to the Permit Holder and SIP emergency plan.

Fire fighting equipment shall be available at the Work site of Permit Holder as appropriate.

Emergency exits and the mobilization plan have to be discussed and agreed with SIPC.

SIPC must be notified prior to any emergency drill, and permission must be granted by SIPC prior to conducting any such drill.

Construction Permits will be immediately (temporary) suspended if a general fire or emergency situation is faced. Resumption of execution needs approval from SIPC.

g. Spill prevention and Response

Permit Holder shall make every effort at all times to avoid spillage or escape of any materials which would cause ground, air or sea pollution and create a hazard to persons and SIP premises. Permit Holder shall develop a spill response plan which is intended to be used to guide the emergency effort.

Spill (oil) response plans will conform to applicable international standards and codes as well as the operations management system known as the "Operations Integrity Management Systems" standards and guidelines.

h. Removal of materials and debris

Permit Holder shall remove or cause to be removed from the site of any excavation or improvements all debris and excess materials within three (3) days after the completion of the Work.

i. Housekeeping and handling of storage

Permit Holder shall have a procedure in place regarding housekeeping. This procedure shall cover:

- Waste disposal (for example chemicals/solvents/biological)
- Scrap
- Cleaning tools and machinery

Permit Holder shall have a procedure in place regarding handling and storage of materials and chemicals, explosives, radio active substances.

j. 24-hour Contact

Prior to commencement of construction, Permit Holder shall provide to SIPC 24-hour telephone numbers for the person in charge of construction, and other representatives who shall receive all orders and notices, as well as all communications regarding matters of condition and permit compliance at the site.

The Permit Holder will provide the name, address and telephone number of the contact person, who is to be appointed for the duration of the Construction Period to the parties concerned, so that they may consult with the contact person if necessary.

4.4 Site handover

a. Completion of the construction area

It is not permitted to use reclaimed material to provisionally finish off the trenches in the road surfacing. The trenches must be covered immediately with set paving or asphalt. In principle, main roads must be repaired immediately. If this is not feasible, temporary repairs must be made, after which the Permit Holder will apply the definitive surfacing within one (1) week.

The construction area must be cleaned upon completion, repairs to surfacing and other objects will take place at the expense of the Party causing them and to the satisfaction of SIPC.

b. Notice of completion and handing over the site

When the Work has been completed satisfactorily, then a technical completion form will be signed by SIPC and the Permit Holder.

4.5 Documentation

a. Information to SIPC

The Permit Holder will provide SIPC with copies of all abovementioned correspondence. The Permit Holder must make a report of the necessary meetings and provide all Parties involved with a copy at least two (2) days before commencing the Work. If necessary a preliminary meeting will be held with the Permit Holder, the contractor and SIPC in order to discuss specific matters. Agreements will be confirmed in writing.

After completing the construction the Permit Holder will provide SIPC with all the (as-built) information as the parties agree to be reasonably necessary. All relevant information such as permits, certifications, As-built Drawings, calculations, etc. are to be handed over to SIPC. For this a handover procedure between the Permit holder and SIPC is applicable.

b. Revision of documentation

When revisions of documents submitted to SIPC are made during the execution of the construction activities, these revisions have to be coordinated and acknowledged through SIPC. The approval of SIPC and (if applicable) other interested parties such as Pipeline Managers shall be needed to deviate from the approved plan.

c. Documentation available at site

All the applicable documentation (e.g. work plans, drawings, permits, etc.) need to be available at the site.



Appendix A:

Construction Permit
Application Form



Sohar Industrial Port Company
P.O. Box 777, P.C. 116, Mina Al Fahal
Beach Oasis, Way # 3036
Bldg 2838, Shatti Al Qurum
Sultanate of Oman

Construction Permit Application Form	
Application form #:	Date:
Organization Information	
1. Organisation (should be tenant by SIPC):	Contact person: Address Phone: e-mail address:
2. To whom should SIPC direct inquires regarding this application?	Contact person: Address: Phone: e-mail address:
Required Information	
<ol style="list-style-type: none">1. Description of the construction activity.2. Drawings of requested construction. (digitally if possible).3. Planning of the construction. (Including: design, building and operating milestones)/ Method statement.4. Proposed location and lay-out of temporary offices, site huts and storage area (if applicable).5. Period for which the permit should be valid.6. A (preliminary) Work Execution Plan containing:<ul style="list-style-type: none">• a description of the scope of Work, including a layout plan;• the applicable drawings of the construction area;• a Method Statement detailing the proposed type/sequence of activities and planning of the execution of the Work;• organization of the Work including relevant contact data of key-personnel;• the applicable Work HSE plan;• the applicable Work emergency plan;• the applicable Work security plan;7. the applicable list of contractors and a general overview of resources (workforce, materials and equipment)	



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General Procedure
When the information as stated in the application is received, SIPC will start the process of issuing the permit. If necessary SIPC can ask for a coordination meeting with the parties involved.
Permit conditions
The general permit conditions are enclosed with this application form. When needed additional conditions will be issued by SIPC.

On behalf of CEO of (fill in name of applicant)

(Type or Print Name of Person)

(Date)

(Title)

(Original Signature in ink)