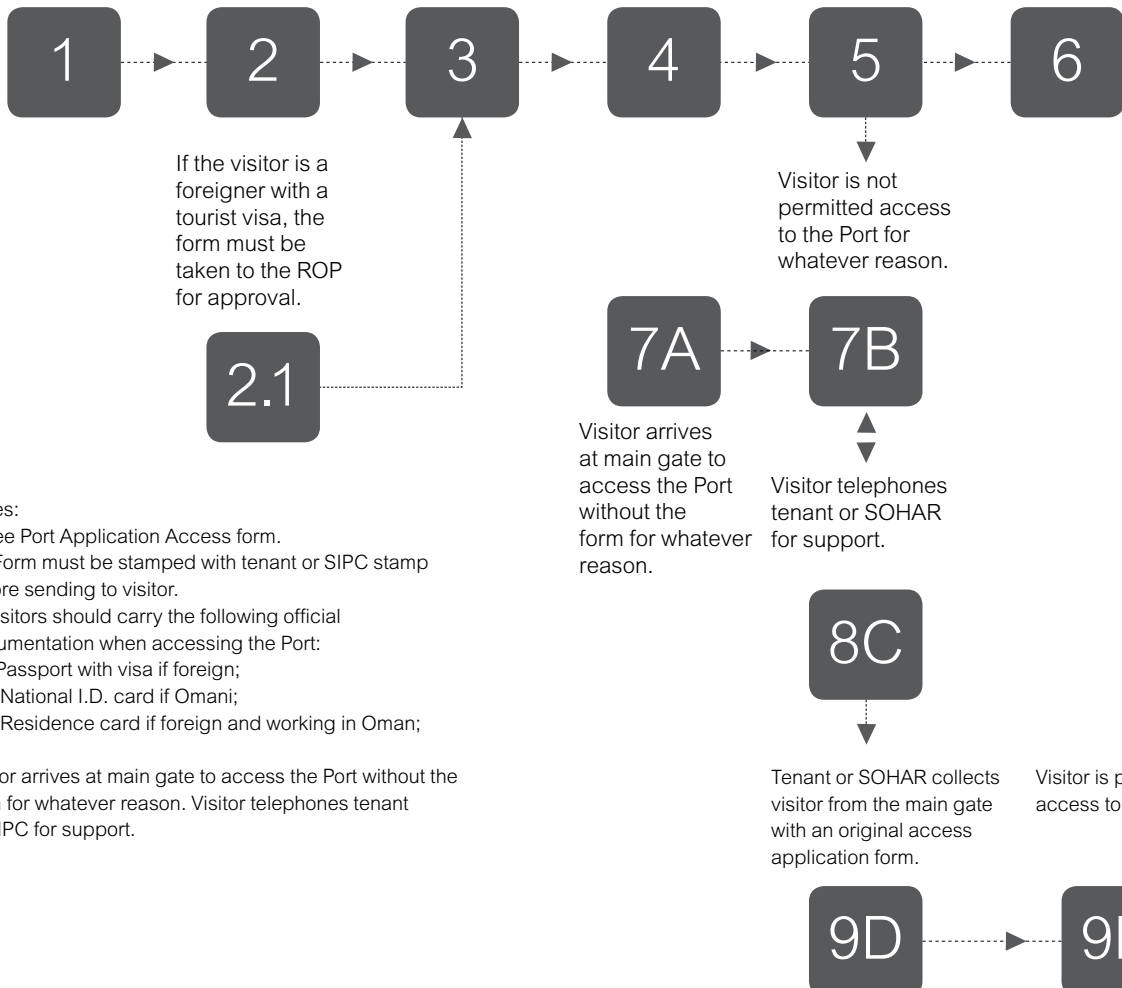


PROCESS FOR SHORT-TERM VISITORS OF TENANTS AND SOHAR PORT AND FREEZONE TO ACCESS THE PORT FOR UP TO 3 DAYS

Tenant or SOHAR wishes for a visitor to access the Port.	Tenant or SOHAR completes Port Application Access form (1).	Tenant or SOHAR faxes or emails a scan of the completed and stamped form to visitor.	Visitor arrives at the main gate to access the Port with the completed form.	ROP cross-references form with visitor's official documents (2).	If the form is complete and matches the documentation, the visitor will be permitted access to the Port.
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Notes:

- 1. See Port Application Access form.
- 1.1. Form must be stamped with tenant or SIPC stamp before sending to visitor.
- 2. Visitors should carry the following official documentation when accessing the Port:
 - 2.1. Passport with visa if foreign;
 - 2.2. National I.D. card if Omani;
 - 2.3. Residence card if foreign and working in Oman;

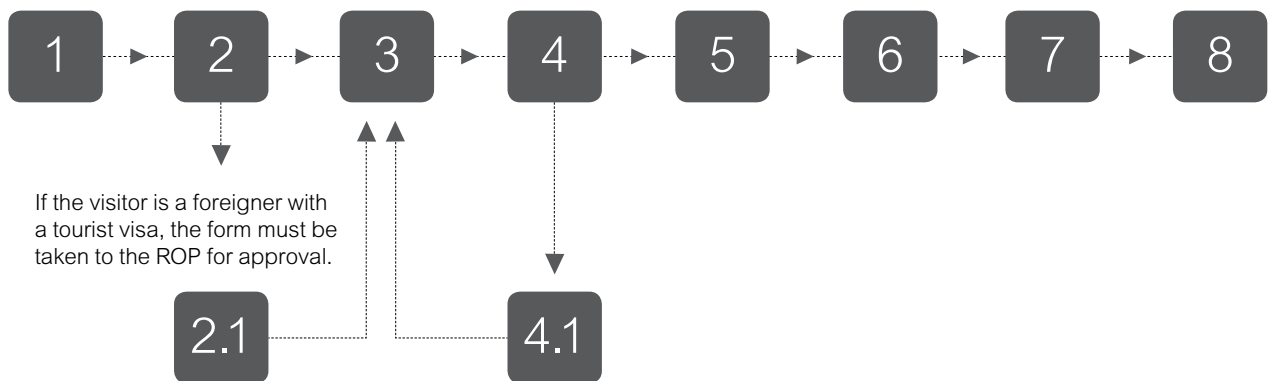
Visitor arrives at main gate to access the Port without the form for whatever reason. Visitor telephones tenant or SIPC for support.

Tenant or SOHAR collects visitor from the main gate with an original access application form.

Visitor is permitted access to the Port.

PROCESS FOR LONG-TERM VISITORS OF TENANTS AND SOHAR PORT AND FREEZONE TO ACCESS THE PORT FROM 4 DAYS UP TO 3 MONTHS

Tenant or SOHAR wishes for a visitor to access the port for more than 3 days.	Tenant or SOHAR completes Port Access Application form and attaches photo (1)	Tenant or SOHAR delivers form by hand to ROP.	ROP will date, sign, and stamp approval.	Tenant or SOHAR collects approved form from ROP.	Tenant or SOHAR faxes or emails a scan of the form to the visitor.	Visitor arrives at the main gate to access the Port with the form and ROP cross-reference with official documents (2).	Visitor permitted access to the Port for the agreed period.
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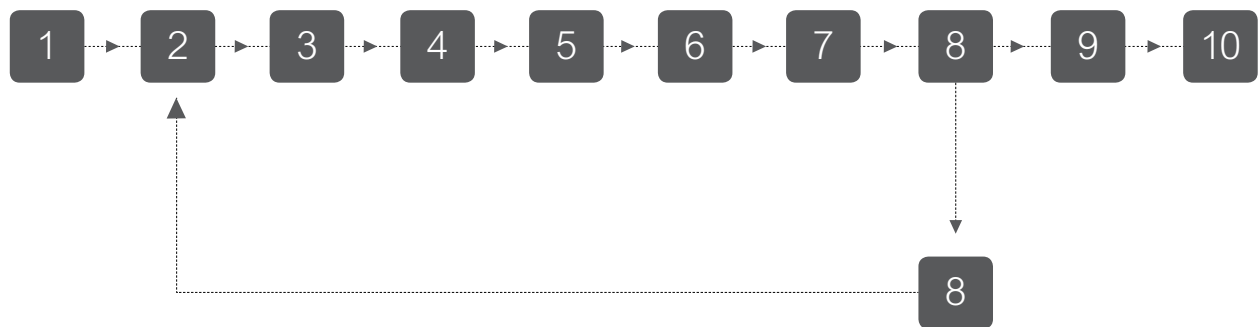


Notes:

1. See Port Application Access form.
- 1.1. Form must be stamped with tenant or SIPC stamp before sending to visitor.
2. Visitors should carry the following official documentation:
 - 2.1. Passport with visa if foreign;
 - 2.2. National I.D. card if Omani;
 - 2.3. Labour card if foreign and working in Oman;
 - 2.4. Driving license;
 - 2.5. Registration document of the vehicle the visitor is in.

3. PROCESS FOR CONTRACTORS AND EMPLOYEES OF TENANTS AND SOHAR PORT AND FREEZONE TO ACCESS THE PORT FOR 2 YEARS

Tenant or SOHAR wishes for a contractor or employee to access the Port for up to 2 years.	Tenant or SOHAR completes an Entry Access Form for Employees and Long-Term Contractors to SOHAR Industrial Port (1).	Tenant or SOHAR produces a list of all of the applicants' names and numbers of personal identification (4).	Tenant emails list of all PIC nominees to SIPC.	Tenant and SOHAR completes a Port Identification Card (PIC)(2) with attached photo.	Tenant or SOHAR takes PIC with attached photo to SOHAR Security for approval.	SOHAR Security checks and stamps PIC and takes to ROP for final checking.	ROP checks PIC. Tenant goes to ROP to collect PIC.	Tenant and SOHAR laminates PIC and retains completed Entry Access Form for Records, as required for a future electronic ROP PIC.	Tenant or SOHAR employee or contractor permitted access to the Port for up to 2 years.
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If the PIC is not complete and does not match documentation, the tenant, SOHAR, or contractor must collect the PIC and documentation from SOHAR and submit again.

Notes:

1. See attached Entry Access Form for Employees and Long-Term Contractors to SOHAR Industrial Port.
2. See attached PIC example.
3. Visitors should carry the following official documentation:
 - 3.1. Passport with visa if foreign;
 - 3.2. National I.D. card if Omani;
 - 3.3. Labour card if foreign and working in Oman;
 - 3.4. Driving license;
 - 3.5. Registration document of the vehicle the visitor is in.